

“myCaps ShowCase” User Manual

RSE Apps

<http://www.rseapps.com>

1. ADD A NEW CAP: myCaps

- a. Select the ‘myCaps’ tab.
- b. Tap ‘+’.
- c. Enter a cap name and tap ‘Save’.
- d. Tap ‘Edit’.
- e. Enter all appropriate info.
- f. Tap ‘Done’ when complete.
- g. Tap ‘Comments’ to enter a comment.
- h. Tap ‘Edit’ and then ‘Done’ when complete.

2. DELETE A CAP: myCaps

- a. Select the ‘myCaps’ tab.
- b. Swipe the selected cap left or right.
- c. Tap ‘Delete’.
- d. Select ‘Yes’ if prompted to delete.

3. DELETE MULTIPLE CAPS: myCaps

- a. Select the ‘myCaps’ tab.
- b. Tap ‘Edit’
- c. Tap the red ‘-’ for each cap.
- d. Tap ‘Delete’.
- e. Select ‘Yes’ if prompted to delete.
- f. Tap ‘Done’ when complete.

4. SEARCH YOUR SHOWCASE: myCaps

- a. Select the ‘myCaps’ tab.
- b. Tap within the Search window.
- c. Begin entering your search criteria.
- d. Tap ‘Search’ after entering your search criteria.
- e. Perform any of your cap functions as normal.
- f. Tap ‘Done’ when complete.

5. EDIT A CAP: myCaps

- a. Select the 'myCaps' tab.
- b. Tap the cap entry you wish to edit.
- c. Tap 'Edit' and proceed editing the same as entering a new cap.

6. EMAIL A CAP: myCaps

- a. Select the 'myCaps' tab.
- b. Tap the cap entry you wish to email.
- c. Tap the email icon.
- d. Enter the destination email address.
- e. Tap anywhere within the edit window to modify the email.
- f. Tap 'Send'.

7. ADD ADDITIONAL PHOTOS: myCaps

- a. Select the 'myCaps' tab.
- b. Tap a specific cap entry.
- c. Tap 'Additional Cap Photos'.
- d. Tap '+'.
- e. Enter a photo name.
- f. Enter a photo description.
- g. Tap 'Choose Photo' to select a cap photo.
- h. Tap 'Save'.

8. DELETE AN ADDITIONAL PHOTO: myCaps

- a. Select the 'myCaps' tab.
- b. Tap a specific cap entry.
- c. Swipe the selected photo left or right.
- d. Tap 'Delete'.
- e. Select 'Yes' if prompted to delete.

9. EDIT AN ADDITIONAL PHOTO: myCaps

- a. Select the 'myCaps' tab.
- b. Tap a specific cap entry.
- c. Tap 'Additional Cap Photos'.

- d. Tap 'Edit Mode' switch to ON to enable editing.
- e. Tap the photo you wish to edit.
- f. Modify the photo name.
- g. Modify the photo description.
- h. Tap the photo to select a new cap photo.
- i. Tap 'Save' when all done.

10. PLAY CAP TILE GAME: myCaps

- a. Select the 'myCaps' tab.
- b. Tap a specific cap entry.
- c. Tap 'Cap Tile Game'.
- d. Tap any cap square next to the empty square to move the tapped cap square.
- e. Continue tapping cap squares until the cap puzzle is solved.

11. CHANGE CAP TILE GAME SETTINGS: myCaps

- a. Select the 'myCaps' tab.
- b. Tap a specific cap entry.
- c. Tap 'Cap Tile Game'.
- d. Tap info icon in the lower right corner.
- e. Tap 'Track # of Moves' switch for ON/OFF tracking moves.
- f. Tap 'Time the Game' switch for ON/OFF tracking time.
- g. Select Vertical or Horizontal puzzle size.
- h. Tap refresh button for changes to take effect and start a new game.
- i. Tap 'Done' to save the changes and return to the existing game.

Note: Saved changes will take effect when a new cap tile game is started.

12. RECORD A CAP ENTRY: myCaps

- a. Select the 'myCaps' tab.
- b. Tap the 'Record/Play' icon.
- c. Increase / Decrease length of recording time (1 to 5 minutes).
- d. Tap the Record icon to begin recording.
- e. Tap the Stop icon to stop recording.

13. PLAYBACK A RECORDED CAP ENTRY: myCaps

- a. Select the 'myCaps' tab.
 - b. Tap the 'Record/Play' icon.
 - c. Tap the Play icon to begin playback.
 - d. Tap the Pause icon to pause or stop playback.
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1. PHOTO VIEW YOUR SHOWCASE: Viewer

- a. Select the 'Viewer' tab.
 - b. Select any photo within the thumbnail view.
 - c. Swipe left or right to view all photos.
 - d. Tap the photo once to display navigation arrows.
 - e. Double tap any photo to zoom.
 - f. Double tap again to resume normal view.
 - g. Pinch the photo to zoom in and out.
 - h. Tap 'Viewer' to return to the thumbnail view.
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1. VIEW SHOWCASE INFO: Info

- a. 1. Select the 'Info' tab.

2. PROVIDE FEEDBACK: Info

- a. Select the 'Info' tab.
- b. Tap 'I like myCaps ShowCase!'
- c. Tap 'Review us on the App Store!' or
- d. Tap 'Connect on Facebook' or
- e. Tap 'E-mail a Friend'.

3. REPORT AN ISSUE: Info

- a. Select the 'Info' tab.
 - b. Tap 'I have an issue...'
 - c. Tap 'Report a problem via email' or
 - d. Tap 'Contact Support via email' or
 - e. Tap 'RSE Apps Website Support'.
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1. ADD A NEW CATEGORY: Settings

- a. Select the 'Settings' tab.
- b. Tap 'CATEGORIES – Add & Delete'.
- c. Press '+'.
- d. Enter a category name and tap 'Save'.

2. DELETE A CATEGORY: Settings

- a. Select the 'Settings' tab.
- b. Swipe the selected category left or right.
- c. Tap 'Delete'.
- d. Select 'Yes' when prompted to delete.

3. VIEW CATEGORY ASSOCIATION: Settings

- a. Select the 'Settings' tab.
- b. Tap the info icon if shown.

4. TURN ON/OFF CAP DELETE CONFIRMATION: Settings

- a. Select the 'Settings' tab.
- b. Tap 'Confirm Cap Delete?' switch

5. TURN ON/OFF PHOTO DELETE CONFIRMATION: Settings

- a. Select the 'Settings' tab.
- b. Tap 'Confirm Photo Delete?' switch

6. TURN ON/OFF CATEGORY DELETE CONFIRMATION: Settings

- a. Select the 'Settings' tab.
- b. Tap 'Confirm Category Delete?' switch

7. TURN ON/OFF REPORT DELETE CONFIRMATION: Settings

- a. Select the 'Settings' tab.
- b. Tap 'Confirm Report Delete?' switch

8. TURN ON/OFF PDF DELETE CONFIRMATION: Settings

- a. Select the 'Settings' tab.
- b. Tap 'Confirm PDF Delete?' switch